



SECURITY ORDER FORM



Please direct all inquiries and orders regarding this service to:
 Imperial Events Security Services (IESS), LLC
 Email: Consulting@iessevents.com

For any additional information or special requests, please contact Jara Blash:
 Jara@iessevents.com OR 267-930-4682

Client (Company) Information:

Company Name: _____

Phone Number: _____ Email: _____

Address: _____

Onsite Contact Name & Cell Phone Number: _____

Billing Information:

**Once your order/coverage is approved, Imperial will send an electronic invoice that must be paid within 7 days or prior to the start of coverage, whichever comes first. Client agrees to these terms by signing below.
 If Imperial does not receive payment, your order will be cancelled.*

Is the onsite contact authorized to approve additional coverage? YES _____ NO _____

Signature: _____ Date: _____

Location where coverage is needed: _____

Standard Rates & Services:

Please check which service(s) you're requesting!

***Please note: Hourly minimums for each service are per guard per hour. All orders will be staffed in the order they're received. All orders received onsite are subject to availability. Rates listed below are per guard, per hour!

	Hourly Minimum	Orders received by May 29th		Orders received May 30th-June		Orders received June 13th - Onsite	
		Guard	Sup.	Guard	Sup.	Guard	Sup.
Crowd/Line Control: _____	4	\$42	\$45	\$47	\$50	\$52	\$55
Overnight Equipment Watch: _____	4	\$42	\$45	\$47	\$50	\$52	\$55
Talent Escort: _____	4	\$45	\$48	\$50	\$53	\$55	\$58
Talent/Studio Walk-Thru: _____	2	\$100/hour, 2 hour minimum w/ IESS Manager					

Order Details:

***Please note; Start times below are CHECK IN times! You should allow up to 30 minutes from the start time below for your requested coverage to arrive.

CLC = Crowd/Line Control
IE = Studio Walk-Thru

EW = Overnight Equipment Watch
TE = Talent Escort

	Code	Quantity	Start Date	Start Time	End Date	End Time	Total Hrs	Rate	Cost
<i>Example:</i>	<i>CLC</i>	<i>2</i>	<i>3/28</i>	<i>8:30am</i>	<i>3/28</i>	<i>6:00pm</i>	<i>19</i>	<i>\$ 42.00</i>	<i>\$ 798.00</i>
1									
2									
3									
4									
5									
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12									
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15									

Additional Details:

Please include as much detail as possible to help us ensure the guards/managers have all necessary information for your order. This would include; pick up/drop off locations, panel information including name, time and room #, booth #, autograph signing times and locations, and any security concerns/threats that we should be aware of.

TERMS & CONDITIONS:

- * It is understood and agreed that Imperial Events Security Services (hereafter IESS) is a Consulting Company and its sole duty is to manage and coordinate all booth requests between Client and VidCon Anaheim approved Security Subcontractors that will be providing the requested services.
- * Full payment must be received prior to processing any order.
- * IESS on behalf of the Security Subcontractor recognizes a **four-hour minimum** shift.
- * All orders received on site will be handled on a case by case basis depending on officer availability.
- * It is understood and agreed by and between IESS Security Subcontractors and Client that IESS and the Security Subcontractors are not an insurer and additional insurance, if any shall be the responsibility of the Client.
- * Client shall protect, indemnify, and hold harmless Imperial Events Security Services and their officers, agents, employees, and subcontractors from and against any and all loss to property and/or personal injuries, not due to the negligence of IESS and the Security Subcontractors, or its subcontractors, agents, servants, or employees. It is expressly understood and agreed that under no circumstances will IESS or Security Subcontractors be responsible for the theft or other loss of Client's property not directly attributable to theft or loss by IESS Security Subcontractors, its agents, servants, or subcontractors.
- * IESS or the Security Subcontractors shall not be liable for any damages sustained from delay or non-performance due to events beyond the reasonable control of the parties including without limitation, acts of God, disaster, government acts or regulation, terrorist actions, strikes or other labor disputes, weather, earthquakes, fires, floods, war, riots, civil disorder, failure of power or utilities.
- * IESS and the Security Subcontractors agree, pursuant to the request of the Client, to furnish the personnel as requested by Client. Staffing levels and schedules shall be directed by Client and detailed in the form portion of this agreement. Client agrees to allow the Security Subcontractors a reasonable amount of time to schedule and staff each work shift. Client acknowledges that the Security Subcontractors requires between thirty (30) minutes and one (1) hour (dependent upon level of staffing ordered by client) to check in, educate and deploy staff to posts prior to Clients requested posting time.
- * Client acknowledges that the State of California defines the primary role of a security officer is to "Observe and Report". Client understands that if they contract with the Security Subcontractors for security services, Security Subcontractors are being hired to provide employees whose sole duties are to act as a deterrent for loss prevention, patrolling, access control and property protection. If an incident occurs which threatens harm to persons or property, the sole duty of the Security Sub Contractor will be to solely observe, report and notify either Client an IESS Manager, Law Enforcement or Fire responders.
- * Client will hire adequate staffing levels to give the Security Subcontractors staff their legally required break. If Client fails to hire sufficient number of Security Subcontractors staffing to provide legally required breaks, client will be responsible for providing Client's own personnel at Clients expense, to relieve the Security Subcontractors staff to provide legally required breaks. If the Security Subcontractors staff is required to vacate their posts to take their breaks, IESS and the Security Subcontractors shall incur no liability for any problems caused by the vacant post due to the staff taking their legally required break.
- * Client also covenants that it will provide a work environment for IESS and Security Subcontractors staff which is free from sexual harassment or other discriminatory or hostile actions by Clients' agents, servants or employees.
- * This agreement shall be governed by the State of California.

Cancellation Policy:

Full refunds will be issued to any orders canceled prior to June 22nd and will be issued in the form of Check.
No refunds will be granted after June 22nd, as staffing has already been secured.

IMPERIAL EVENTS SECURITY SERVICES, LLC
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